

**CALDWELL LAKE GEORGE LIBRARY
BOARD OF TRUSTEES MINUTES
DECEMBER 19, 2025**

CALL TO ORDER: President Amy Chambers called the meeting to order at 9:07 am.

PRESENT: A.Chambers, L.Cocozza, S.McEnaney, P.Davenport, E.Kopf, J.Loonan, P.Mannix

ABSENT: J.Hall, J. Welch

Also present: L.Burrows, CLGL Director

APPROVAL OF MINUTES:

MOTION:

- S.McEnaney moved and P.Davenport seconded to approve the November minutes as written. All approved.

TREASURER'S REPORT:

- We are in good shape. We have \$15,000 until our next funding check in January.
- We just received a \$2,000 donation from Karen Daniels.
- We have allotted \$6,000 for furniture.
- We do not have the match for the grant set aside which is \$12,356.

MOTION TO ACCEPT THE TREASURER'S REPORT:

J. Loonan motioned and E.Kopf seconded.

MOTION TO PAY ALL BILLS:

E. Kopf motioned and J. Loonan seconded.

CORRESPONDENCE:

- Laura wrote a thank you note to Karen Daniels for her generous donation and any others that needed to be written.

DIRECTOR'S REPORT:

- The cost of Hoopla has nearly doubled since the beginning of the year. The number of users is up. The 10 borrow limit is the same.
- The Town of Lake George approved our funding request for \$143,158.00 for our 2026 budget.
- The pajama party was a huge success. We had 104 people through the door.
- The games expo was a great success as well. 50 people and many stayed the whole day. 8 stations were set up with board and video games that were in development.

COMMITTEE REPORTS:

BUILDING AND GROUNDS:

- Sand and salt have been provided by the Town.
- Thank you to Ed for painting the walls for the arts display.
- Thank Ed for bringing a list of questions to the construction meeting. They were very helpful to us in discussing the work to be done.
- We might want to include replacing the front door in our fundraising efforts.

GRANTS:

- Laura wrote a grant to ALA LTC. It is the first time we have applied for this grant. This grant is Libraries Transforming Communities which focuses on equitable access. Laura put money in for Hoopla, materials such as large print books, audio books, Braille books, and sensory materials. Part of this grant includes a community conversation including different voices to help us determine needed materials.
- Laura applied for a grant from The Dake Foundation. This grant is for children and access. We will possibly use it for furniture and a sensory space.
- Laura applied for the LARAC grant for arts programming from twelve unique regional artists at the amount of \$7500.00.

PERSONNEL:

- All is well.

FRIENDS:

- They enjoyed our holiday reception.
- We acknowledge that they play an integral part of keeping our library running with donations of their time and talents.

OLD BUSINESS:

- None.

NEW BUSINESS: DRI

- We met with Phinney Design Group. We had a productive meeting. We have decided to go with a double-sided elevator instead of a lift.
- The bathroom needs to be 7" larger due to new requirements. We also have decided to move the downstairs bathroom location to give us more room.
- We will need to complete a hazardous waste study, and the town has agreed to pay the cost.
- We are considering a capital campaign for our \$10,000 match. We may try to kick off with a public forum and information session with The Phinney Group to showcase our DRI project.
- The surveyors have been at the library. We haven't received any information yet.
- SALS wants to keep the data package out of the grant so that it can be done to their specific requirements.

ACCEPTANCE OF TOWN AGREEMENT:

- We will render a free and public library service to the residents of the Town and Village of Lake George with the funds appropriated by the Town of Lake George.

MOTION TO ACCEPT TOWN AGREEMENT:

- L. Cocozza motioned and P.Davenport seconded. All in favor.

ADJOURNMENT:

- Motion to adjourn was made by J. Loonan and seconded by L.Cocozza. The meeting was adjourned at 10:16. All approved.

Respectfully submitted,

Patricia Mannix

THE NEXT MEETING WILL BE ON JANUARY 16, 2026, AT 9:00 AM