

**CALDWELL LAKE GEORGE LIBRARY
BOARD OF TRUSTEES MINUTES
FEBRUARY 14, 2025**

CALL TO ORDER: President Amy Chambers called the meeting to order at 9:08 am.

PRESENT: A.Chambers, L.Cocozza, J.Hall, E.Kopf, J.Loonan, J.Welch, P.Mannix.

ABSENT: S.McEnaney, N.Stannard, P.Davenport

Also present: L.Burrows, CLGL Director

APPROVAL OF MINUTES:

MOTION:

- J.Welch moved and J. Hall seconded to approve the January minutes as written. All approved.

TREASURER'S REPORT:

- We have received the funding from the town. We put some funds in a CD.
- We have the \$25,000 set aside for the desk project.
- We have our reserve of \$40,000 set aside for emergencies.
- We have \$11,000 per month, although we'd be more comfortable with \$13,000 we will make do with our available funds.
- We need to have \$12,500 for the bathroom project.
- We will have a QR code available at the annual dinner for those who wish to contribute to the project. We will advertise on our site and have PayPal set up to receive donations for our project.
- Spectrum internet bill will be \$115.00/month going forward.

MOTION TO ACCEPT THE TREASURER'S REPORT:

P. Mannix motioned and A. Chambers seconded.

MOTION TO PAY ALL BILLS:

J.Hall motioned and J. Loonan seconded.

CORRESPONDENCE: None.

DESK UPDATE:

- We have the final design and we are very happy with how it turned out. It is fully handicap accessible for patrons and staff.
- Northern Hardwoods was very generous with their pricing of the wood.
- We have requested a check for half of the project to be paid to Trevett Millworks.
- We will have to close on the day of installation and will notify the patrons ahead of time.

DIRECTOR'S REPORT:

- The annual report has been submitted to SALS and approved.
- The cookie decorating program was very popular. It cost the library \$532.00 and we received \$180.00 in donations towards the cost of the program.
- Senior Planet will cover the topics of booking a vacation online and plant and gardening apps.
- We are adding a yoga class for just 3-year-olds next month and the funding will come from the Wood grant we received.
- Project local exhibit in May will be from students in Lake George Elementary School's World Language program, *Read to Paint*. These students are given directions in French and they need to translate to English and then produce a painting.
- We are not on the Winter Carnival schedule this year for the Saturday morning story hour although we are providing a storytime and craft every week. We've had some communication difficulties that we are sure we can clear up for next year.
- We got our Spectrum bill lowered from the original estimate to give us 5 static IP addresses and will receive free installation.
- The head of IT from SALS will have to be in the library while the installation is taking place. Laura is working on scheduling a mutually agreeable time.
- We now have three painting classes a month. Two acrylic and one watercolor class. These programs are very popular and we are working diligently to manage access so everyone has a fair chance to take part.
- Our annual dinner will be held at The Holiday Inn in Lake George on April 10, 2025, with the cost remaining at \$45.00 per person.
- The basket forms have been updated and a list of past donors is being compiled. Wrap for the baskets will be provided and there are some baskets available for use at the library.
- The musicians for the dinner are all set.
- The block party will be held on May 17th. Set up is 9-11 am with the event taking place from 11:00 am-8:30 pm. Sunday the 18th will have a nondenominational

service on the stage at 11:30 am with a brunch following at Caldwell Presbyterian Church.

- Fort William Henry has graciously agreed to provide the sponsorship donation for our booth.

COMMITTEE REPORTS:

BUILDING AND GROUNDS:

- Sand and salt has been provided by the Town. Ed has J. Martino's contact information if we need to request more.

GRANTS:

- We applied for the Stewart's Holiday Match Grant for children's programming.
- We have \$5,000 from the Wood Foundation and we are spending it on our children's programming and materials.
- Hudson Headwaters Health grant comes up in the spring and we will apply for that.

PERSONNEL:

- All is well.

FRIENDS:

- There will be a craft sale on March 29, 2025. Items of gently used or new crafting materials will be collected on March 28.

OLD BUSINESS:

- None.

NEW BUSINESS:

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ADJOURNMENT:

- Motion to adjourn was made by J. Welch and seconded by J.Hall. The meeting was adjourned at 10:48. All approved.

Respectfully submitted,

Patricia Mannix

THE NEXT MEETING WILL BE ON MARCH 21, 2025