

CALDWELL-LAKE GEORGE LIBRARY BOARD OF TRUSTEES MINUTES

September 18, 2024

CALL TO ORDER: President Amy Chambers called the meeting to order at 9:08 am L. Coccozza made a motion to accept the agenda and J. Hall seconded. All approved.

PRESENT: A.Chambers, L.Coccozza, J.Hall, E.Kopf, S. McEnaney, P. Mannix, J. Welch, P. Davenport

ABSENT: L. Burrows, P.Davenport, J. Loonan, N. Stanard

APPROVAL OF MINUTES: J. Hall moved and J. Welch seconded.
All approved.

Reading of August 30, 2024 special meeting minutes. P. Mannix made a motion to accept the special meeting minutes. S. McEnaney seconded.

TREASURER'S REPORT:

Refer to the report written by Laura Coccozza,

Total Funds:

- Approval of 2025 budget to be submitted to the town 9/19/24 was discussed. Our budget is based on need. S.McEnaney moved to accept and submit the budget for 2025 to the Town of Lake George. J. Welch seconded.
- Paul Mays was paid \$2046.90. 46.90 was mileage. He gave the library 200.00\$ professional credit.
- Approval of S. McEnaney made a motion to accept the Treasurer's report and J. Hall seconded.

PAY ALL BILLS: J.Hall moved and E. Kopf seconded. All approved.

Desk Project Update: No update.

DRI PROJECT: We will know if we receive the funding by November.

CORRESPONDENCE:

- L. Burrows absent.

DIRECTOR'S REPORT:

- See report for details.
- L. Burrows absent.

BUILDING & GROUNDS:

- The Lake George Rotary Club volunteered to take and clean the yard.
- Lapan will come on October 12 to service the furnace. We received great service from them in the spring.
- Ed will get in touch with Matt Sicard to service the sprinklers.

GRANTS:

- Waiting on the Wood Foundation and SALS.
- The DLD was approved for submission.

PERSONNEL:

- L. Burrows absent.

FRIENDS:

- No report.

NOMINATING:

- No report.

COMMITTEES:

- Nominating- P. Mannix and L. Coccozza
- Grant- S. McEnaney, J. Welch, P. Mannix
- Personnel- L. Coccozza, A. Chambers, J. Hall
- Building and Grounds- E. Kopf

NEW BUSINESS:

- We were made aware that we need to review our long range plan of service in 2026. We will form a committee to review. We are unsure of the date it is due and this needs to be discussed at our October meeting for clarification from our director.
- Discussion on children's programming on how best to serve the needs of our children. Morning reading vs. after school programming. No resolution was met.
- Discussion on paying for programming. We are currently paying for both programs provided by Bridget and Patrice. A discussion ensued on how best to approach paying for these programs. We tabled until the next meeting.

ADJOURNMENT: J. Welch motioned and S. McEnaney seconded.
All approved.

Respectfully submitted,

Patricia Mannix

THE NEXT MEETING IS: October 18, 2024 9am