

CALDWELL-LAKE GEORGE LIBRARY
BOARD OF TRUSTEES MINUTES
January 24, 2024

CALL TO ORDER: President Margy Mannix called the meeting to order at 9:00 am.

PRESENT: L. Coccozza, J. Hall, E. Kopf, J. Loonan, P. Mannix M. Seeger, and J. Welch.

ABSENT: A. Chambers, S. McEnaney, and N. Stannard. **Also present:** L. Burrows, CLGL Director and Tanya Tobias-Tomis, Director, LG Arts Project.

L. Burrows introduced Tanya Tobias-Tomis, who will be a new Library Trustee. Before we move forward with Tanya's appointment to the Board, the bylaws will be amended. L. Burrows will send the proposed language to the Board for approval at the February meeting.

APPROVAL OF MINUTES: MOTION: J. Loonan moved, and L. Coccozza seconded to approve the December minutes as written. All approved.

TREASURER'S REEPORT: (original attached to minutes)

Glens Falls National Savings Balance: 20898.71

Glens Falls National Checking Balance: 7728.30

Glens Falls National 6 mos. CD (matures 2/11/2024): 20000.00

TDBank Money Market Balance: 12443.20

TOTAL FUNDS: 61,070.21

Notable Income:

Sharon Sullivan Memorial Donations 425

December Petty Cash 438.67

SALS love your library fund for summer reading 283.88

SALS OATS Grant for staff time 276.72

Notable Expenses:

ALL Clean Carpets 300

MOTION: M. Seeger moved, and J. Welch seconded to approve the Treasurer Report as presented.

PAY ALL BILLS: MOTION: M. Seeger moved, and J. Welch seconded to pay all bills.

CORRESPONDENCE: No report

DIRECTORS REPORT:

- A sneak peek at the numbers from 2023: We had 9,829 visits to the library and 177 programs! More to come as the Director compiles our annual report!
- Our Project Local exhibit, featuring paintings by Linda H. Peterson, is on display now through February 29th. This exhibition is brought to you in partnership with the Lake George Arts Project.
- December Hoopla Digital usage: 20 patrons, 37 audiobooks, 3 Binge Pass, 1 comic, 9 eBooks, 18 movies, 1 music, 5 television programs. Total cost to library: \$180.25.
Audiobooks continue to be the most borrowed item. December Libby usage: 47 eBooks, 43 audiobooks, and 59 magazines.
- As previously mentioned, the library has been invited to participate in a community wide block party to be held May 17th-19th in the Village of Lake George. This is a great opportunity for us to showcase the services

the library provides and raise funds for programming. We are committed to participating and need to choose our fundraising activity. More details to come!

- Our Library Speakers Consortium site is live. This membership provides our patrons with 2-3 virtual author talks per month for \$500 annually. We can host in-person events as well livestream the talks. All communications display our logo as the programs are presented to our patrons by Caldwell-Lake George Library.

Program recordings can be viewed on demand after the live broadcast. Current engagement shows 578 program views since we launched the site!

- We will hold two Senior Planet technology education classes in February; Google Maps (rescheduled from January due to snowy weather) and Exploring and Downloading Apps. We have received additional funds from SALS to support staff time in recognition for our successful implementation of the program.

- Just a reminder about our inclement weather policy: If Lake George School District is closed due to inclement weather, the library will be closed. All closures, delays, changes in programming, etc. will be posted on our website, major news outlets and social media.

BUILDING & GROUNDS: The switch to the furnace may have accidentally been bumped, causing the thermostat to stop working. I turned the switch off, the on and the thermostat reset. I purchased and installed a cover for the switch to make it harder for it to happen again.

GRANTS: No report.

PERSONNEL: All is good with staff.

NOMINATING: Tanya Tobias-Tomis will serve on the BOT for a 3-year term.

FRIENDS: No report

NEW BUSINESS: Volunteers are needed for the May Community Festival. Committee for April Dinner: P. Mannix, J. Loonan, J. Welch and A. Chambers.

ADJOURNMENT: *M. Seeger moved, and J. Hall seconded to adjourn the meeting 10:45 am. All approved.*

Respectfully submitted,



Mona Seeger, Secretary

THE NEXT MEETING WILL BE ON February 16th.