

CALDWELL-LAKE GEORGE LIBRARY
BOARD OF TRUSTEES MINUTES
December 15, 2023

CALL TO ORDER: President Margy Mannix called the meeting to order at 9:08 am.

PRESENT: A. Chambers, L. Cocozza, J. Hall, E. Kopf, J. Loonan, P. Mannix S. McEnaney, M. Seeger, and J. Welch. **Also present:** L. Burrows, CLGL Director, and N. Stannard.

APPROVAL OF MINUTES: *MOTION: P. Mannix moved, and J. Welch seconded to approve the November minutes as written. All approved.*

TREASURER'S REEPORT: (original attached to minutes)

Accounts:

- Glens Falls National Savings Balance: 29378.79
- Glens Falls National Checking Balance: 12633.55
- Glens Falls National 6 mos. CD (matures 2/11/2024): 20000
- TD Bank Money Market Balance: 12442.67

TOTAL FUNDS: 74,455.01

Notable Income:

- TD BANK Affinity Program 250
- The Friends of Caldwell Lake George Library 400.00

MOTION: M. Seeger moved, and A. Chambers seconded to approve the Treasurer Report as presented.

PAY ALL BILLS: *MOTION: J. Welch moved, and M. Mannix seconded to pay all bills.*

CORRESPONDENCE: No report

DIRECTORS REPORT:

We have received and signed the 2024 Agreement with the Town of Lake George. They have approved our funding request of \$126,512. Thank you for your support.

• Our annual children's Holiday Pajama Party was a huge success! We had games, crafts, cookies, caroling and visits with Santa. Dreidel was a big hit! The director recommends considering offering two evenings next year to accommodate demand. Thank you to Rachael Lujbli of Rachael's Bread who donated 10 dozen cookies for our event. In addition to funds, the Friends generously donated their time, preparing crafts and wrapping treats. A huge thank you to our many volunteers. We could not do this without you. Thank you all for supporting this fun event!

• The Friends Holiday Social was held earlier this week, in appreciation of our Friends group. An enjoyable time was had by all. Thanks to everyone who provided refreshments.

• Our Project Local exhibit, featuring paintings, pins and notecards by watercolor artist, Barbara Monroe, is on display until January 4th. A reception was held for Barbara earlier this month. We had a wonderful response. Barbara has sold many of her hand-painted pins and notecards and one of her paintings! The library, LGAP and artists all benefit from each sale. This exhibition is brought to you in partnership with the Lake George Arts Project.

• November Hoopla Digital usage: 15 patrons, 31 audiobooks, 1 BingePass, 12 eBooks, 13 movies, 2 music. Total cost to library: \$141.87.

Hoopla is increasingly popular with our patrons and an excellent supplement to our digital offerings. Audiobooks continue to be the most borrowed item.

- As previously mentioned, the library has been invited to participate in a community wide block party to be held May 17th-19th in the Village of Lake George. This is a wonderful opportunity for us to showcase the services the library provides and raise funds for programming. We are committed to participating and need to choose our fundraising activity. More details to come!
- Director recommends membership in the Library Speakers Consortium. This will provide 2-3 virtual author talks per month for \$500 annually. We will be able to host in-person events as well livestream the talks. All communications will have our logo as the programs are presented to our patrons by the library. Demo sent to trustees for review. ***MOTION: E. Kopf moved and S. McElhane seconded to purchase Library Speakers Consortium.***
- We will hold two Senior Planet technology education classes in January; Google Maps and Getting Started with PayPal. We will receive additional funds from SALS to support staff time in recognition of our successful implementation of the program. Thank you, SALS, for your support!
- Just a reminder, the new minimum standards require each trustee to complete two hours of training by 12/31.

A lengthy discussion regarding the Santa Holiday Party followed. Due to the popularity of the event the Director is looking to change/improve the flow of the evening. Suggestions were made to start earlier, set up reservations for each family, limiting the number of family members that accompany the children, to name a few. This will be discussed again at the January meeting.

BUILDING & GROUNDS: Rear steps have been repaired and carpets have been cleaned. It was suggested that we consider painting the interior walls in the Spring and apply for a Challenge Grant to pay for the project.

GRANTS: No report.

PERSONNEL: The Committee met with the Director for her yearly review. The final written report will be given to the BOT when completed.

NOMINATING: Tanya Tobias will be asked to serve on the BOT for a 3-year term.

FRIENDS: The Friends have been very generous with their time and treasurer to the library.

NEW BUSINESS: No report

ADJOURNMENT: *M. Seeger moved, and J. Hall seconded to adjourn the meeting 10:45 am. All approved.*

Respectfully submitted & **MERRY CHRISTMAS ALL!**



Mona Seeger, Secretary

THE NEXT MEETING WILL BE ON JANUARY 19th.