

CALDWELL-LAKE GEORGE LIBRARY
BOARD OF TRUSTEES MINUTES
November 17, 2023

CALL TO ORDER: President Margy Mannix called the meeting to order at 9:04 am.

PRESENT: L. Cocozza, J. Hall, E. Kopf, J. Loonan, P. Mannix S. McEnaney, M. Seeger, and J. Welch.

Absent: A. Chambers. **Also present:** L. Burrows, CLGL Director, and N. Stannard.

APPROVAL OF MINUTES: *MOTION: J. Welch moved and L. Cocozza seconded to approve the October minutes as written. All approved.*

TREASURER'S REEPORT: (original attached to minutes)

- Glens Falls National Savings Balance: 37378.79
- Glens Falls National Checking Balance: 14705.76
- Glens Falls National 6 mos. CD (matures 2/11/2024): 20000
- TD BANK 3 mos. CD (matures 11/15/2023): 7046
- TDBank Money Market Balance: 5391.89
- TOTAL FUNDS: 84,522.26

MOTION: M. Seeger moved and P. Mannix seconded to approve the Treasurer Report as presented.

PAY ALL BILLS: *MOTION: J. Loonan moved, and J. Hall seconded to pay all bills.*

CORRESPONDENCE: No report

DIRECTORS REPORT:

- Our annual Holiday Pajama Party will be December 7th at 6:00 pm. We will have crafts, snacks, caroling and visits with Santa. Thank you to Rachael Lujbli of Rachael's Bread who has donated cookies for our event and the Friends of Lake George Library who have donated \$400 to cover the costs of favors, books, and craft supplies. Santa has generously donated his time as well. Thank you all for supporting this fun event!
- The Friends Holiday Social will be Monday, December 11th at 4:00 pm. Refreshments will be provided by Library staff and trustees. Thank you, Friends, for all that you do in support of our little library. You are appreciated!
- We have been invited to participate in a community wide block party to be held May 17th-19th in the Village of Lake George. This is a great opportunity for us to showcase the services the library provides and raise funds for programming.
- The recording of Lake George Town Historian, Margy Mannix's presentation Down Memory Lane: The Road to Lake George is now available on our YouTube channel. We had a full house for the in person talk last month. Thank you, Margy.
- The Friends of Lake George Library Fundraiser is Friday, November 17th from 4:00 pm-close at the Adirondack Pub & Brewery. A portion of all meals will be donated to the Friends in support of our library.

- In November, we will hold two Senior Planet technology lectures: Online Shopping and Protecting Your Personal Information Online. December marks the end of the quarter for Senior Planet. We will offer a series of lectures beginning in January that focus on Fitness Technology.
- Our new Project Local exhibit features paintings, pins and notecards by watercolor artist, Barbara Monroe. A reception in her honor will be held on Wednesday, December 6th at 4:00 pm. Refreshments will be served. This exhibition has been brought to you in partnership with the Lake George Arts Project.
- Director and Library Assistant attended the NYLA Conference in Saratoga November 2nd-4th. Thank you, Friends of Lake George Library and SALS for making this possible. We learned a lot and made amazing connections.
- October Hoopla Digital usage: 17 patrons, 28 audiobooks, 2 Binge Pass, 4 eBooks, 11 movies, 9 music. Total cost to library: \$119.51. Hoopla is increasingly popular with our patrons and an excellent supplement to our digital offerings. Audiobooks continue to be the most borrowed item.
- New trustee handbooks are available now. Just a reminder, the new minimum standards require each trustee to complete two hours of training by 12/31.

BUILDING & GROUNDS: Rear steps will be repaired soon. A new Heating and Cooling company is being considered. Ed will begin to look for a new company.

GRANTS: SALS will be setting up a meeting for a grants workshop. Also the director of LG Arts Project is serving on the library's board and has grant writing experience.

PERSONNEL: Assistant B is due for a 6-month review and Assistant A will be reviewed in December. The Director will review both.

NOMINATING: One trustee will be needed for a 3-year term in 2024.

FRIENDS: Fund Raising Dinner is tonight 11.17.23 at the Adirondack Brew Pub

NEW BUSINESS: No report

ADJOURNMENT: *M. Seeger moved, and J. Hall seconded to adjourn the meeting 11:00 am. All approved.*

Respectfully submitted,



Mona Seeger, Secretary

THE NEXT MEETING WILL BE ON DECEMBER 15.