

CALDWELL-LAKE GEORGE LIBRARY
BOARD MINUTES
September 15, 2023

CALL TO ORDER: President Margy Mannix called the meeting to order at 10 am.

PRESENT: A. Chambers, L. Cocozza, E. Kopf, J. Loonan, P. Mannix S. McEnaney, M. Seeger and J. Welch. **ABSENT:** J. Hall. **Also present:** L. Burrows, CLGL Director, N. Stannard and Sara Dallas from SALS.

WELCOME: The BOT welcomed Sara Dallas from SALS.

APPROVAL OF MINUTES: ***MOTION: P. Mannix moved, and S. McEnaney seconded to approve the June minutes as written. All approved.***

TREASURER'S REEPORT: (original attached to minutes) Total funds available \$105,448. If we maintain our \$40,000 Emergency Fund, we have approximately \$65,449 until our next funding check. This means we have approximately \$13,089.6 (\$65,449/5 months) to spend each month until our next funding check. **Reminder:** \$7k 3 mos. cd matures Nov 15, 2023. \$20k 6 months CD matures February 11, 2024. This is part of our reserve/emergency funds and should not be needed to operate. **MOTION: S. McEnaney moved, and M. Mannix seconded to approve the treasurer's report. All Approved.**

2024 Budget: (original attached to minutes) Treasurer review the proposed budget and it was agreed that proposal #2 would be presented to the LG Town Board on September 20.

CORRESPONDENCE: No report.

DIRECTORS REPORT:

We had a very successful summer season with 3,284 people through our doors, nearly a third who are visitors to our area. We welcomed 90 new borrowers. Lake George Youth Commission and Lake George Elementary students visited weekly to hear stories, make crafts, participate in center activities, and check out books. We also had two performances at the Lake George Jr./Sr. High Auditorium: The Puppet People's The Last Dragon and The Seagle Festival's Ugly Duckling. Both programs were well attended and enjoyed by all. We had many visitors who enjoyed the craft supplies and take and make crafts that are available every day, as well as the puzzles, games and building blocks. We enjoyed musical performances from the talented musicians of the Lake George Music Festival as one of their open rehearsal venues in August. We hosted a total of 48 programs this summer!

- Our partnership with the Lake George Arts Project has expanded to include musical performances, art classes, and story times in addition to Project Local. Our newest exhibition featuring Mechelle Roskiewicz is on display now through October 31st.
- We will host two jazz performances, in partnership with the Lake George Arts Project's Jazz at the Lake.
- Friday, September 15th, 7:30 pm: Jazz Around Town
- Ria Curley, Chuck Lamb & The Curley Lamb Nu-Soul-Jaz Project will perform.
- Saturday, September 16th, 10:00 am: Coffee and Jazz - • James Rissacher will perform.
- This month's Senior Planet technology education program is iPad Essentials, a five-week course that meets twice a week beginning Tuesday, September 26th at 1:00 pm. This course covers the essentials of how to use the Apple iPad, how to navigate the internet, and how to send and receive email.
- Dr. Fayne Frey will repeat her talk about her book, The Skincare Hoax on Thursday, September 21st at

6:30 pm. Dr. Frey graciously agreed to repeat her talk to accommodate the 30+ people on the waiting list from her June visit. This event is full; a waitlist is available.

- Hoopla Digital usage:
- June: 24 audiobooks, 15 eBooks, 3 movies. Total cost to library: \$76.45
- July: 31 audiobooks, 10 eBooks, 3 movies, 1 music. Total cost to library: \$124.04
- August: 25 audiobooks, 9 eBooks, 5 movies. Total cost to library: \$86.53
- In August, Staff and a few trustees took part in CPR training.

BUILDING/GROUNDS: No report.

PAY ALL BILLS: MOTION: *J. Welch moved, and A. Chambers seconded to pay all bills. All Approved*

GRANTS: Staff and Trustees are interested in Grant writing workshop. S. Dallas suggested that Erica may be interested in presenting a Zoom meeting to interested libraries.

PERSONNEL: Assistant B is due for a 6-month review and Assistant A will be reviewed in December. Both to be reviewed by Director. The Director's yearly review will be done in December by the Personnel Committee.

NOMINATING: No Report.

FRIENDS: Have donated around \$3800 in 2023. This is the Friends membership month; time to renew or welcome new members. The Friends have published their annual report. (Attached to original)

NEW BUSINESS: Sara Dallas from SALS gave an informative overview of the SALS organization, and the services offered as a member library.

ADJOURNMENT: *J. Welch moved, and S. McEnaney seconded to adjourn the meeting 11:00 am. All approved.*

Respectfully submitted,



Mona Seeger, Secretary

THE NEXT MEETING WILL BE ON October 20.