

**CALDWELL-LAKE GEORGE LIBRARY**  
**BOARD MINUTES**  
**June 16, 2023**

**CALL TO ORDER:** Vice President Amy Chambers called the meeting to order at 9 am.

**PRESENT:** L. Cocozza, T. Earl, J. Hall, E. Kopf J. Loonan, P. Mannix S. McEnaney, M. Seeger and J. Welch

**ABSENT:** M. Mannix and N. Stannard. Also present: L. Burrows, CLGL Director.

**WELCOME:** The BOT welcomed new board members, Ed Kopf and Julia Hall.

**APPROVAL OF AGENDA: MOTION: *All approved.***

**APPROVAL OF MINUTES: MOTION: *J Loonan moved, and T. Earl seconded to approve the May minutes as written. All approved.***

**TREASURER'S REEPORT: (original attached to minutes)** Total funds available \$131,366.11. If we maintain our \$40,000 Emergency Fund, we have approximately \$91,366.11 until our next funding check. This means we have approximately \$11,420 (\$91366.11/8 months) to spend each month until our next funding check. **Reminder:** 6 months CD matures early August. We will need those funds to operate. If we have extra money this summer, the Treasurer will invest approximately \$7000 from TD Account and purchase a 3 month CD. **MOTION: *T. Earl moved, and P. Mannix seconded to approve the treasurers report. All Approved.***

**CORRESPONDENCE:** Karen Azer donated \$500 in memory of her mother, Helene Horn.

**HOOPLA/LIBBY:** A discussion regarding the increase in usage of the format Hoopla was discussed. Based on Directors recommendations of increasing the patrons monthly borrows from 5 to 10.

**MOTION: *M Seeger moved and T. Earl second to increase the monthly borrowings. All approved.***

**DIRECTORS REPORT:**

- Project Local update: Susan Beadle's paintings are on display through June 30th. All artists have been chosen for the remainder of 2023 and early 2024.
  - July-August 2023: Judi Price
  - September-October 2023: Mechelle Roskiewicz
  - November-December 2023: Barbara Monroe
  - January-February 2024: Linda Peterson
  - March-April 2024: Sean Walmsley
  - May-June 2024: Terry Teitelbaum
- This month's Senior Planet technology education programs are Graphic Design Tools on June 13th and Mindfulness Apps on June 27th. Both lectures will take place at 1:00 pm. We will offer two workshops in July: Gmail Tips & Tricks and Google Photos. Participants in July's workshops will have hands on practice using iPads provided by SALS. August lectures/workshops will be announced in our August newsletter. Our first 5-week course, iPad Basics, will be offered in September.
- The Big Red W Club is cruising on Lake George on June 22nd for the Lake George Arts Project's Disco Fever Cruise.
- Hoopla Digital May usage: 14 audiobooks, 4 eBooks, 5 movies. Cost to Library was \$51.81. Based on current usage and patron requests, the Director recommends increasing the number of monthly borrows to 10.

- Our alcohol ink workshop was very successful. We are repeating it for two sessions in June on Wednesday, June 21st at 6:30 pm and Thursday, June 22nd at 1:00 pm.
- We had 54 people in attendance for Dr. Frey's talk about her book, *The Skincare Hoax*. Dr. Frey has graciously agreed to repeat her talk in late summer/early fall for the 30+ people on our waitlist, so if you missed it, there's still time to catch this engaging and informative presentation!
- The Lake George Youth Commission campers will visit the library weekly this summer. We also have two performances planned at the Lake George Jr./Sr. High Auditorium: *The Puppet People's The Last Dragon* on July 21st and *The Seagle Festival's Ugly Duckling* on July 26th.
- We will host students enrolled in Lake George Elementary School's Books & Beaches Club program every Wednesday in July. Students entering grades Kindergarten-3rd will visit the library from 9:15-9:45 am; students entering grades 4th-7th will visit the library from 12:15-12:45 pm. A fun summer of library visits, beach adventures and books are planned. Mrs. Crossman reports that 95 students have signed up to participate.
- Summer Storytime & Crafts will be held every Thursday in July and August at 10:30 am. All ages are welcome.
- Craft supplies and take and make crafts will be available every day, as well as puzzles, games and building blocks for on-demand programming.

#### **BUILDING/GROUNDS:**

- Soffit replacement work, including caulking and painting, has been completed. It was completed under budget (\$1350 proposed) final cost \$1050.50.
- AED replacement battery has arrived.
- I pressure washed the outside of the building and cleaned the inside of the double-hung windows.
- The sprinkler system had some problems. Matt Sicard found a couple of the heads broken and the timer off schedule. He has repaired the system.

**PAY ALL BILLS:** *MOTION: T.Earl moved, and J. Welch seconded to pay all bills. All Approved*

**GRANTS:** A patron who is experienced in grant writing has approached the Director to help.

**PERSONNEL:** No Report.

**NOMINATING:** The Slate of officers for 2023-24 are as follows: Margy Mannix, President; Amy Chambers, V.P.; Laura Coccozza, Treasurer; Mona Seeger, Secretary.

**MOTION:** *Secretary casts one vote in favor of the new slate of officers, T.Earl seconded. All approved.*

**FRIENDS:** Friends will fund the Puppet People, *The Last Dragon*. The Stewart's Grant will fund *The Ugly Duckling* puppet show.

There will be two book sales in July.

#### **NEW BUSINESS:**

**THE NEXT MEETING WILL BE ON September 15th.**

**ADJOURNMENT:** *T. Earl moved, and M. Seeger seconded to adjourn the meeting 10:00 am. All approved*

Respectfully submitted,



Mona Seeger, Secretary