

**CALDWELL-LAKE GEORGE LIBRARY**  
**BOARD MINUTES**  
**April 21, 2023**

**CALL TO ORDER:** President Margy Mannix called the meeting to order at 9:05 am.

**PRESENT:** A. Chambers, L. Cocozza, T. Earl, J. Loonan, S. McEnaney, N. Stannard, M. Seeger and J. Welch **ABSENT:** P. Mannix. Also present: L. Burrows, CLGL Director.

**APPROVAL OF AGENDA: MOTION: *All approved.***

**APPROVAL OF MINUTES: MOTION: *T. Earl moved, and J. Loonan seconded to approve the March minutes as written. All approved.***

**TREASURER'S REEPORT: (original attached to minutes)** The library has approximately \$147,000. If we keep \$40,000 as an emergency fund (almost 4 months of operating expenses) it means, we have \$107,000 until our next budget check (about 10 months from now). This gives the library approximately **\$10,700/month** to spend until the next funding check given no additional funding or donations. **MOTION: *A. Chambers moved, and J. Welch seconded to approve the treasurers report. All Approved.***

**CORRESPONDENCE:** No report.

**DIRECTORS REPORT:**

- We have 40 baskets for our annual basket raffle! Tickets are on sale now for \$10 a sheet with 20 chances to win. The drawing will be held at the Annual Library Dinner on April 27th at the Holiday Inn, Lake George.
- We held our first Senior Planet technology education program on April 11th, Protecting Your Personal Information Online. We had a small but engaged group and had wonderful feedback. Our next session, Smartphone Photography, will be held on April 25th. We plan to hold lectures and workshops bi-weekly until the Fall. We will offer our first 5-week course in September.
- Newspaper delivery continues to be a problem. We are receiving all issues in the mail now, but delivery is unpredictable. Some days we receive that day's paper and some days we receive nothing. Today we received Friday-Tuesday.
- The first gathering of the Big Red W Club was held in March. This is a social gathering space for widows and widowers and will meet monthly for game nights, movie nights, potluck dinners, and guest speakers. A space to talk will always be provided.
- Hoopla Digital March usage: 17 audiobooks, 2 Binge pass, 3 eBooks, 4 movies, and 1 music download. Cost to Library was \$70.26. • Director will attend NYLA YSS (Youth Services Section) Conference on April 28th at the Courtyard Marriott, Lake George. Registration costs covered by SALS.
- We've gotten several compliments lately about the variety of programs we offer! Attendance reflects this.

**BUILDING/GROUNDS:**

- Waiting for the Town to schedule replacing the slate tiles on roof. The library has some tiles, and the Town has some.
- Scheduling carpet cleaning
- \$700 Estimate received to replace the soffits with PVC material. Todd will be inquiring about painting the material before they are installed.

**PAY ALL BILLS: MOTION: M. Seeger moved and T. Earl seconded to pay all bills.**

**GRANTS:**

- The director is considering applying for a grant from the Adirondack Foundation to replace outdated books in the children's section.
- A committee was formed to help the Director support the grant process. S. McEnaney, M. Seeger and L. Cocozza agreed to service.

**PERSONNEL:** No Report.

**NOMINATING:** P. Mannix is working on finding one person for the board.

**FRIENDS:** Bags were reordered and are selling for \$5 and can be filled at monthly sale.

**OLD BUSINESS:** 70 people have reserved for the April Dinner at the Holiday Inn. 40 baskets have been received for the fund raiser. A. Chambers purchased magnets with library logo and phone number and will be given as a favor at the dinner.

**THE NEXT MEETING WILL BE ON MAY 19 at 8:30 am** to accommodate Director's travel plans.

**ADJOURNMENT: M. Seeger moved, and T. Earl seconded to adjourn the meeting 10:30 am.**  
*All approved*

Respectfully submitted,



Mona Seeger, Secretary

**NEXT MEETING: MAY 19, 2023**