

Caldwell-Lake George Library

Board of Trustees Monthly Meeting

May 13, 2022

Call To Order:

President Margy Mannix called the meeting to order at 9:12 am with the following members present: J. Welch, N. Stannard, J. Loonan, B. LaFond, L. Cocozza, and P. Mannix T. Earl arrived at 9:30 am

Absent: M. Seeger, D. Marinelli.

Adoption of the Agenda:

L. Cocozza moved and J. Welch seconded. All approved.

Approval of Minutes:

Correct Justyne Welch's spelling of name.

J. Loonan moved with the mentioned correction and L. Cocozza seconded. All approved.

Treasurer's Report:(Original Attached)

- Paint and Sip fundraiser made 80\$
- Financially stable
- Post Star newspaper is becoming very expensive
- Bookcase \$1,400 hasn't been paid yet
- Annual fire alarm inspection \$245
- March annual fee for alarm monitoring was paid in February \$324
- Possible grant from Warren County approximately \$3,000

Motion to approve Treasurer's report: M. Mannix moved and J. Welch seconded. All approved.

Correspondence:

Margy sent welcome letters to Susan McEnaney who joins our board at our June meeting and Amy Chambers who will attend her first meeting in September.

Director's Report:(Original Attached) The director highlighted the following:

- Brad Edmondson has requested 250\$ in traveling expenses, which we will provide.
- P. Mannix has procured a room at the Fort William Henry Hotel compliments of them.
- Karen Cummings pencil drawings will be on display until the end of June.
- The Sembrich will have a rotating exhibit at our library.
- Approval of Collection Development Policy as presented. T. Earl moved and B. LaFond seconded. All approved.
- Staff is weeding the collection to update content and replace it with relevant material. Any books removed from circulation will be disposed of properly.
- Found a book about Yaddo given as a gift by George Foster Peabody inscribed with a note.
- Staff picks for movies and books on display with everyone contributing. Thanks Roberta for the idea.
- A gift certificate and thank you was sent to Michelle for all her felting classes and donation of her time.
- Margo Nelson is presenting a sea turtle program during summer reading.
- There is 6 weeks of content for the summer reading program available until September.
- People are requesting more programming, which would require more staff in order to provide.
- We now have a very friendly bathroom sign.

Motion to Pay Bills:

M. Mannix moved and J. Welch seconded.

Building and Grounds:

- Still waiting on parking striping for the back parking lot.
- Matt from Simons heating was at the library servicing the unit during our meeting and advised the capacitor was in need of replacement for 300\$ and was agreed to be replaced at that time. AC unit will need to be replaced for cost ~\$7,000 in the near future.

- Master gardeners have been maintaining the gardens.
- Sprinkler system will be up and running soon.
- Lawn needs to be thatched.

Grants:

- Roberta is working on learning grant writing.

Personnel:

- Great staff in place.
- Motivated problem solvers.
- All is well.

Friends:

- Book Sale Saturday May 14th.
- July and August will have 2 sales per month.
- Friends generously donated money for summer reading giveaways and for items for makerspace.

Old Business:

- Should we pursue Historic Registry for the library?
- Lots of grant money available for buildings on registry.
- Margi has experience in getting Caldwell Presbyterian Church on the registry. She states it's a slow process and you need to go through New York State first.
- Stimulus money covered two quarters of payroll. Proposals to spend on AC unit and COL for staff were discussed. No firm decision was made.
- Waiting on the bench and will get a plaque for it.

Motion to Adjourn:

L.Cocozza moved. J. Welch seconded.

Adjourned 10:29 am.

Next meeting June 17, 2022, 9 am.

Respectfully submitted,
Patricia Mannix
Sub for Mona Seeger

