

Caldwell-Lake George Library
Board of Trustees Meeting – December 17, 2021

CALL TO ORDER: President Margy Mannix called the meeting to order at 9:00 am with the following members present L.Cocozza, T.Earl, J.Loonan, P.Mannix, D.Marinelli M. Seeger, and N.Stannard. Absent: L.Burrows, J.Welch and B.LaFond.

APPROVAL OF AGENDA: MOTION: T.Earl moved and L.Cocozza seconded to approve the agenda as written. All approved.

APPROVAL OF MINUTES: MOTION: L.Cocozza moved and M.Mannix seconded to approve the November minutes as written. All approved.

TREASURER’S REPORT: (Report attached to original.) L.Cocozza reviewed the December treasurer report:

- Town of Lake George approved our request for \$108,668 for 2022. This funding is allowing the BOT to give raises to the director and one assistant.
- Total funds available \$38,364.95.
- Christmas gift cards will be purchased for staff.
- Additional research is needed before moving forward with Employer Retention Credits.
- Two tone bench to be ordered using funds from Bonnie Columb Memorial.

MOTION: P.Mannix moved and J.Loonan seconded to approve the Treasurer’s Report. All approved.

CORRESPONDENCE: No Report

DIRECTOR’S REPORT: (Report attached to original) The Director highlighted the following:

- Our Holiday Pajama Party was a huge success. We had 31 children in attendance. Guests were spread throughout the library at several craft stations. We had snacks to go and story-time and visits with Santa. Everyone had a lot of fun! A special thank you to the Friends of Lake George Library and Lake George Baking Company for their generous donations. This event was also funded in part by the Barbara Durkish Memorial Fund.
- Official notice of our budget approval came from the Town of Lake George. The 2022 Town Budget includes funding for Caldwell-Lake George Library in the amount of \$108,668. Agreement signed and delivered to town hall.
- Read to Paint exhibition on display through December 30th. LGES students in grades 5-7 were tasked with translating the directions to recreate Picasso’s Arlequin from French or Spanish. Then they had to follow the directions and paint without seeing the image. They did a great job. Check it out when you’re in the library.
- The teens continue to be busy painting at the library. This month they also had movie nights and made Christmas ornaments.
- Our 2021 exhibitions with the Lake George Arts Project have concluded. A call for artists is going out for 2022.
- Laura C. has found some great choices for Bonnie Colomb’s memorial bench. We have \$1,815.00 to spend.

- Director applied for the Stewart's holiday grant to offset costs for children's' programming.
- Laura C. and Laura B. working on draft of Long-Range Plan of Service.
- Memorial donations for Wally Loonan total \$2,685.00 as of 12/16/21.
- Two new lightweight folding tables purchased and in use.
- Shelving updates in children's section continue. Expected completion early January.

PAY BILLS: MOTION: T.Earl moved and J.Loonan seconded to pay all bills. All approved.

BUILDINGS & GROUND: T.Earl reported:

- New pads for fibulator were purchased.
- Nature's Way came and dealt with the bee issue; cost \$175. Will return in the spring at \$75 per month.

GRANTS: Staff decided to not apply for the grant to ALA due time constraints.

PERSONNEL COMMITTEE: Personnel met with the director for her annual review. Committee is very pleased with the Directors professionalism and management of the library and staff. The director will be given an annual raise starting on January 1, 2022. Copies will be sent to BOT.

NOMINATING COMMITTEE: Two new trustees are needed for 3 year terms starting in 2022. P. Mannix will search.

STRATEGIC PLANNING: Director and L. Coccozza are finalizing the plan and the BOT will review it at February meeting.

NEW BUSINESS: Plans are formulating for the April dinner at the Holiday Inn. Baskets are needed for auction and 50/50 raffle will be held. D.Marinelli plans donate a painting.

Adjournment: MOTION: M. Seeger moved to adjourn the meeting at 10 am. L.Coccozza seconded. All approved.

Respectfully submitted,



Mona Seeger, Secretary

Next Meeting: Friday, January 21- 9 am