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**LAST NAME, FIRST NAME**  
**PLEASE PRINT**

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**CARD #**

**ADULT APPLICATION FORM**



Caldwell-Lake George Library  
336 Canada St.  
Lake George NY 12845

**\*NAME:**

\*First name \_\_\_\_\_  
\*Last name \_\_\_\_\_  
\*Date of birth \_\_\_\_\_

**\*LOCAL ADDRESS:**

\*Street \_\_\_\_\_  
\*City \_\_\_\_\_  
\*State/Zip \_\_\_\_\_  
\*Phone \_\_\_\_\_  
Cell phone \_\_\_\_\_  
\*Phone carrier \_\_\_\_\_  
\*Email \_\_\_\_\_

**OTHER ADDRESS  
(IF APPLICABLE):**

\*Street \_\_\_\_\_  
\*City \_\_\_\_\_  
\*State/Zip \_\_\_\_\_  
\*Phone \_\_\_\_\_  
\*Phone carrier \_\_\_\_\_

**\*ID NUMBER:**

Must include state code.  
(I.E. 12345678 NY)

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**\*HOW WOULD YOU LIKE TO BE  
NOTIFIED TO PICK UP YOUR  
BOOKS?**

Phone call / Email / Text

**WOULD YOU LIKE TO RECEIVE  
OUR MONTHLY NEWSLETTER?**

Yes / No

**I AGREE TO OBSERVE ALL RULES ESTABLISHED BY THE LIBRARY AND I  
WILL BE RESPONSIBLE FOR ALL MATERIALS BORROWED ON MY CARD. I  
ALSO AGREE TO PAY FINES OR OTHER CHARGES IMPOSED FOR LATE  
RETURN, LOSS OR MUTILATION OF LIBRARY MATERIALS.**

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Signature

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Date

**PLEASE READ AND SIGN INTERNET AGREEMENT ON REVERSE.**

## **INTERNET USER AGREEMENT**

**AS A USER OF THE CALDWELL-LAKE GEORGE LIBRARY'S COMPUTER SYSTEM I HEREBY AGREE TO COMPLY WITH THE INTERNET ACCESS POLICY AND RULES FOR COMPUTER USE.**

### **INTERNET ACCESS POLICY:**

- \*Anyone under eleven (11) must have a parent or guardian present at the internet workstation during a session. No supervision, no use.
- \*Anyone under 18 must have parent or guardian present to sign the internet agreement.
- \*Any patron found to be using the internet inappropriately will be subject to disciplinary action. (eg: loss of access privileges.)
- \*Information can be downloaded to a personal memory device with the approval of a staff member.
- \*Time is limited to 30 minutes when others are waiting to use the computer.
- \*E-mail is allowed if you have your own account.

### **RULES FOR REGISTRATION AND COMPUTER USE:**

- \*Temporary members must present ID with photo and/or signature and local address. We may request permanent address as well.
  - \*Applicant must complete registration, including signing Internet Agreement, and Rules for Computer Use.
  - \*Patron's library card and/or positive ID must be presented to staff upon request.
  - \*Registration may be limited to three times a week during peak usage. Time is limited to 30 minutes beginning on the hour and half hour. At the end of session patron must relinquish seat promptly if others are waiting.
  - \*Reservations will be held for 10 minutes. After 10 minutes time may be given to someone else at staff's discretion.
- Only person registered for time slot may use computer station. No gathering or sharing. No food or drink.
- Failure to comply will result in suspension of card for one week. Repeated offenders will lose privileges permanently.

**I HAVE READ AND UNDERSTOOD THE INTERNET POLICY AND I RELEASE CALDWELL-LAKE GEORGE LIBRARY, THE BOARD OF TRUSTEES AND LIBRARY EMPLOYEES AND VOLUNTEERS FROM ANY AND ALL CLAIMS OF ANY NATURE ARISING FROM AND USE OF THE COMPUTER SYSTEM IN ANY MANNER WHATSOEVER.**

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Signature

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Date