

Caldwell-Lake George Library
Board of Trustees Meeting – November 19, 2021

CALL TO ORDER: President Margy Mannix called the meeting to order at 9:06 am with the following members present L.Cocozza, J.Loonan, P.Mannix, D.Marinelli M. Seeger, N. Stannard, and J.Welch. Also present: L. Burrows, Director. Absent: T.Earl and B.LaFond.

APPROVAL OF AGENDA: MOTION: L. Cocozza moved and D.Marinelli seconded to approve the agenda as written. All approved.

APPROVAL OF MINUTES: MOTION: J.Welch moved and D.Marinelli seconded to approve the October minutes with spelling correction to Trustee Welch's last name and S.Congleton's name. All approved.

TREASURER'S REPORT: (Report attached to original.) L.Cocozza reviewed the September treasurer report:

- Town of Lake George approved our request for \$108,668 for 2022. This funding is allowing the BOT to give raises to the director and one assistant.
- \$45,605.48 will cover our expenses to the end of the year.

MOTION: P.Mannix moved and J. Welch seconded to approve the Treasurer's Report. All approved.

2022 Budget: The budget was discussed and tentatively approved at the September meeting. **MOTION: D.Marinelli moved and P.Mannix second to approve the 2022 budget.**

CORRESPONDENCE: North Country Radio is requesting to keep files at the library until the FCC approves their application for a transmitter in Lake George. The Board agreed to the request.

DIRECTOR'S REPORT: (Report attached to original) The Director highlighted the following:

- Our featured artist, Diane Swanson, has sold two prints and one painting from her solo show. Diane's work is on display through November 30th.
- Teen Center programs at the library continue with monthly "Paint with Patrice" events. We had 8 teens at our November event. They had a great time and their paintings turned out great.
- Felting nights continue to be wildly popular. Last month we made witches. We had several new attendees. November's project: Turkeys!
- Bonnie Colomb's daughter has suggested that we use memorial funds to purchase one of the double ADK chairs for the front lawn. It would be lovely tribute to Bonnie.
- Memorial donations for Wally Loonan total \$2,610.00 as of 11/9/21.

- New sandwich board ordered and in use.
- Discuss need for additional lightweight folding tables.
- Shelving updates in children's section underway.

PAY BILLS: MOTION: J.Loonan moved and D.Marinelli seconded to pay all bills. All approved.

BUILDINGS & GROUND: T.Earl reported:

- 4 volunteers from the Lake George Rotary Club worked with me on Monday afternoon, 11/8, for about an hour. I trimmed back all of the shrubs and perennials and they raked the clippings, raked the lawn and moved everything on a tarp to the back of the property. Many hands did indeed make the work go quickly! Thanks, too, to Lucy Abrams for stopping by to give us direction. Laura B - could send a thank you note to the Rotary on behalf of the Library Board? Kim Wick was the organizer for the Rotary (26 McGowan Circle, Lake George, NY 12845)
- My thanks to the Burrows for doing an overhaul of the shelving in the front room. I agree with Laura that we're avoiding a potential disaster by beefing up the shelf brackets!
- Margy and I hosted a meeting of the Lake George Battlefield Park Alliance Trustees on Saturday, October 30 at the Library. We used the front room and had a great meeting in front of a nice warm fire in the fireplace.

GRANTS: Jessica is preparing a grant to ALA to digitize our archives and collection. The grant is for \$10,000 and will cover salary and digitizing.

PERSONNEL COMMITTEE: Personnel will conduct a review of the Director in early December.

NOMINATING COMMITTEE: No report

STRATEGIC PLANNING: M. Mannix reported that a couple of patrons felt that we need to have more emphasis on family/social groups. Patrons would also suggested the library be open on Saturday. The BOT decided to start Saturday hours in January.

Adjournment: MOTION: M. Seeger moved to adjourn the meeting at 11 am. L.Cocozza seconded. All approved.

Respectfully submitted,



Mona Seeger, Secretary

Next Meeting: Friday, December 17- 9 am