

Minutes of CLGL Board of Trustees meeting 9-27-19

Present : Jan L., Sally C., Debbie S., Mona S., Laura C., Todd E., Barbara D., Cheryl D. Andy C.

Absent : Delores M., Nancy S., kittyR.

The board accepted Andy Caruso's resignation with regret as of today.

MOTION: minutes of 6-21-19 Annual meeting accepted ( Todd Sally)

Treasurer ' s report : ( see separate sheet)

Chkg act. \$5,505.50

Svg act. 36,809.52

Matured CD \$40,000. 8-1-19 with interest \$157.20

St. funding 1419.00 ( same as 2.018)

Rotary award 300.00 ( Americadevolunteers)

Donations : T. Ryan, memory M. Brown (\$350.)

Fund raising act. \$13,665.43

2020 budget to Town of Lake George with \$3,760 increase.

Discussed have info re memorial! books for library on website .

MOTION: to accept treasurer's report ( Cheryl Mona )

Director's report: (see separate sheets) Most stats continue to rise during summer months. Good attendance @ programs for adults and kids.

Upcoming programs: author J. Spero 10-9 @ 6 "Boy on Hold ", 10-16 art reception C. Dittus ( Oct. Artist/mo.) @ 6. 11-13 J. Zarzynski "Ghost Fleet Awakened "lecture@ 6:30, 12-3 K.White "Such a Perfect Wife" @ 6:30. 12-4 Santa Holiday Party@ CLGL@ 6. Patron/artist has volunteered to pay for picture racks for top of circ area cabinets. Basement Community Room used 9-23 by OPWDD (5) people. LGHS students sorted upstairs book sale area, worked in garden with Lucy for "Give Back Day". Barb will check with Youth Comm. Staff re what programs they would like for next summer. Possible Vet program/reception 11-9 from 11-1 with refreshments. Need to advertise.

Both new staff members are working out well, J. Stein's hrs. will be cut. Barb will attend webinar on Website work. Need hostess for art receptions: Sally volunteered and will ask P.Meador.

Ask SALS if movie license can be shared with another library. Very expensive for inclusive license.

MOTION: to pay all current bills: (Mona, Debbie)

Building/ Grounds: (see separate sheet) Fireplace insert is underway, waiting for surround to complete. Wait to clean carpets after holiday party 12-4. Discussed having facilities study done re building, will check with SALS .

Grants: no report

Personnel: many interviews with 2 new assistants hired. Working Sat., covering for each other when needed, doing story time, giving Barb more time for Director's work. Policy changed re "approved time off". J. Stein hrs. cut.

Fri ends: to ask re help for art receptions, but Sally volunteered to cover this.

Old business: update contact info for board. Discussed having Gmail library act. for minutes and other info. Check with SALS. 3d Fri. seems to work re day for BOT meetings. Annual Dinner set for 4-23-20 @ Holiday Inn.

New Business: Erika from SALS will attend next BOT to guide us in Strategic Planning. (check Argyle plan on line)

Discussed need for FAX for patrons. We can scan now., but no designated line for FAX. Ask SALS if necessary since will be costly.

Discussed Security protocols for alarms @ library. We need a clear procedure to follow. Need to know if it is just trouble call. Other calls: should go directly to fire/police. Code needs to be changed with staff changes. Discussed security cameras for basement area.

Discussed issues with Duffy's blocking patrons, using our lot in summer and Sat. Laura & Todd will write letter to Duffy, get sign closer to driveway for visibility, towing as last resort. We do use their dumpster, but could have town pick up .

Respectfully Submitted,

Cheryl Dybas