

Minutes of 5-15-20 BOT

Present : Barb D., Mona S., Nancy S., Laure B., Laura C., Todd E., Sally C., Jan L., Debbie S., Cheryl D.
(guest Stacey Dunn)

Absent : Delores M., Kitty R.

MOTION : to accept minutes of 5-1-20 meeting Mona Todd

Treasurer's report : chkg. act. \$ 7200.13 svg. act. \$35,366.38 fund raising act. \$11,364.92

MOTION: to accept treasurer's report Todd Mona

Director's report : members to read over our re-opening policy for next time. NYLA seeking to change libraries from phase 4 to 2 re re-opening, SALS will update. Discussed PPE for staff & patrons, masks for all, limit number of people in building, sneeze guard for circ. desk, gloves for staff handling book drop, and people doing curbside deliveries. County Dept. Health will provide PPE, also masks from town and sanitizer from John Carr. Staff will need to wipe down areas hourly/as needed, buy key board covers for computers. Returned materials will be quarantined for 3-7 days before recirculating.

MOTION : to pay all current bills. Todd Laura B

Building /grounds air conditioning service in June

Grants : Meeting with architect 6-3-20. Todd will liaison with Paul Mays as Cheryl is retiring

Personnel : discussed keeping staff busy while closed. Sue is working on newsletter, possibly increase to every 2 wks. Will make signs /posters for re-opening building, Pam is working on website with SALS. Discussed adding Strategic Plan questions to website and Facebook, using "survey monkey" . Barb will check with Jack Scott from SALS. It would include info re contacting board member for further info/discussion.

Stacy Dunn will let us know re place on BOT

Will discuss officer slots @ next meeting . Will need secretary.

Next meeting 5-29-20 @ 9:30 (place TBA)

Respectfully submitted,

Cheryl Dybas