

Caldwell-Lake George Library
Board of Trustees Meeting
March 31, 2020

Call to Order: Laura C. called the video meeting to order with the following members present: Laura Coccozza, Laura Burrows, Sally Congleton, Cheryl Dybas (entered at 9:50 am), Todd Earl, Kitty Rooney and Mona Seeger. Staff: Barb Durkish.

A discussion regarding the further closing of the library: *A motion was made by Debbie S. to close the library and pay the employees through April 15. Second. Sally C. Director will work her regular hours and Assistants will work up to 20 hrs. per week. Approved unanimously.*

Debbie S. asked what communication will set up for our patrons. Barb D. will post alerts on our Facebook page and will create signage to be placed on the front and back doors of the library and on the drop box. She will email them to Mona S., who will print out and place the bulletins on the doors.

All bills will be paid in a timely manner. *Laura C. and Mona S. seconded to pay all bills. Unanimously approved.*

Library Dinner. The 2020 Spring Dinner has been cancelled. It was decided to not book for this fall, and reschedule for the spring of 2021. Debbie S. will call Holiday Inn to reschedule.

Debbie S. informed the board that results from the community surveys are slowing in coming. She agreed to resend to the trustees to fill out.

It was agreed to notify our cleaning service to suspend the service until further notice. Todd E. plans to schedule the carpet cleaning in the near future.

Adjournment: Meeting adjourned at 10:10 am. Trustees will meet via video conferencing on Tuesday, April 14 at 9:30 am.

Respectfully submitted,
Mona Seeger for Cheryl Dybas, Secretary