

Minutes of 11-15-2019 BOT

Present : Jan L., Mona S., Debbie S., Barbara D., Delores M., Sally C., Laura C., Kitty R., Cheryl D.

Absent : Todd E., Nancy S.

MOTION : to accept minutes of 10-18-19 BOT meeting (Debbie Mona)

Treasurer's report :	chkg. act	\$4,690.34
	svg act.	21,587.50
	Fund raising act.	11,613.87

Reilly donation \$200. No response from Town LG re budget 2020 Fireplace Co. paid in full. Cheryl will sent thank you for discount of \$1500.

MOTION : to accept treasurer's report (Delores Mona)

Director's report : (see attached sheets) Good attendance at all programs. Needed more publicity for Veterans program, also many other events in area.

Upcoming programs : 11-16 @12-2 Christmas card workshop, 11-21 @ 1-3 Medicare/CDPHP info session, 12-3 @ 6:30 author, Kate White "Such a Perfect Wife", 12-4 @ 6 Holiday PJ Storytime, 12-12 @ 3-5 2nd census session.

Thanks to Friends for \$400. for Kate White and \$200 for PJ party

MOTION : to pay all current bills (Jan Sally)

Building / Grounds : fireplace complete, front room painting this winter.

Grants : Cheryl is working on Facilities Assessment grant from SALS. Waiting on architect for estimate. Matching funds suggested (not required) . MOTION : to allot funds ranging from \$1000. to 2500. as matching funds for grant. Will aim for lowest amount.

Personnel : recommend paid training session for staff , also start writing a training manual for staff. To ask Jack Scott from SALS to work with all staff on tech. , Website etc.

Friends : Phyllis Meader is president, Kim Wick VP, Sarah King secretary, and Stefanie Smith ,treasurer. Donations of \$400 and 200.for upcoming events. Book Sale Nov. \$36. Will start tallying visitors for evaluating best months . Working on bylaws i.e terms of office. BOT asks if Friends would work on 12-14 Craft Event @ Elm School.

Old Business : Discussed new board members, also changing bylaws to 3 yr. terms, and increasing board to 11 members. Candidate Leslie Ross is coming to Dec. BOT meeting. Mona and Cheryl go off in 2020.

Need to check if state rule for term limits . Possible 3 three yr. terms ?

Discussed Strategic Plan, possible survey to public, committee of 10 business people, updating library pamphlet and sending with survey. Ask for copy of Town LG new 5 yr plan (Nancy). Ask Erika re survey.

New Business : start approaching local leaders for input on Strategic Plan ideas.

Donating Book Sale bags to Elm School for Craft Day.

STEM books coming to CLGL from Subaru program for libraries thanks to Maggie Earl.

Respectfully submitted,

Cheryl Dybas