10-19-18 BOT minutes

Present : D. Smith, M. Mannix, T. Earl, A. Caruso, J. Loonan, N. Stannard, L. Cocozza, P. Meader, B. Durkish, C. Dybas

Absent : m. Seeger

MOTION : minutes of 9-21-18 accepted ( Debbie, Margy) Thank you read from GF Hospital for board’s donation for Dr. Serlin

Treasurer’s report : chkg act. $1905.83

 Savg act. $36,675.30

 6mo. CD $15,000.

 Fund raising act. $23,305.34

Donation from D Galloway $200.

Still waiting for B Little Grant check

Fund request sent to town in September noting all improvements made in Library, with a budget of $100,225 for 2019. Public funds will be used for paving back parking area, large print books, audio books and small salary increases for staff. Program line item is also increased for 2019. Monies from Town LG fund our operating expenses.

MOTION : to accept treasurer’s report ( Todd, Laura)

Bldg./ grounds : furnace has been serviced, carpets cleaned, building ( white areas) have been power-washed, new bathroom lock, grounds work in progress ( possible Eagle Scout Project on south side of building). Paving will be done soon. Sealing and lines in spring.

Proposal from Allerdice for front door, $2600. Will re-use current door and install Auto operator and 2 wall switches. We will need electrician for new wiring and carpenter to plane door for better fit. Also checked closer on back door, this will be replaced and put inside building for $190.

Director’s report : Programs have been very well attended. Plan to repeat Slime Workshop next yr. Also plan to exhibit C. Dittus artwork and student work.

Upcoming events : 11-1-18 Teen Poetry with Jan Loonan 3:30- 5:30; 11-14-18 Medical Cannabis 6-7 PM ; Holiday PJ party with Santa @ St. James @ 6PM ( need snacks).

Will check with Business Club @ LGHS for possible joint program @ library

Discussed Anti-harassment policy. We will follow guidelines of SALS.

MOTION : to accept anti-harassment policy for our library. ( Cheryl Debbie)

Staff and Board members MUST be trained . Possible webinar with Town of LG employees ?

Policy must be posted in library and we should have it online.

MOTION : to pay all current bills. ( Margy Laura)

Book sales: next sale 11-10-18 Margy 10-12 Debbie 12-2 discussed new banner 6x6 green with cream lettering $40-50.

Friends : part of Americade funds will buy new shelves for book sale area. Jan attended Friends meeting and we need a liaison to attend Board meeting.

Personnel: committee will do written evaluations @ contract time. Barbara will do Matt & Judy/

Grants : Cheryl will work on SALS construction Grant for front door project. Due in Dec. Will need estimates from electrician and carpenter.

Old business : Archives : Matt has contacted many agencies to see if they want pertinent items from basement. Several items have gone to Town LG historian, LG Historical Society, and Crandall Library. We should advertise items to sell/give ( Ad. Life, LG Mirror) Check with Childen’s Museum re stereograph and slides.

Front basement room should be cleaned before we move shelves/items. Laura may bring Boy Scouts to help with this move.

New business : Christmas raffle gingerbread house (Debbie) and basket of wrapping materials (Cheryl) in library by Thanksgiving.

Have kids decorate an ornament @ Dec. book sale.

We will discuss SALS info @ Nov. meeting 1-16-18.

Respectfully submitted,

Cheryl Dybas